

PCD Tuition and Policies

2024-2025 Tuition and Fees

- 45-minute classes – \$225.00 per session
- 1-hour classes – \$235.00 per session

Tuition is divided into **four pay sessions per school year**, approximately 2 ½ months each. The above amounts are for tuition only.

Additional fees:

- \$50.00 non-refundable registration fee, due with 1st session tuition.
- \$50.00 non-refundable costume deposit **per costume**, due with 2nd session

If a student drops a class after the 2nd session payment is made, the costume balance due with the 3rd session must be paid.

- \$50.00 non-refundable costume balance **per costume**, due with 3rd session
- \$50.00 non-refundable performance fee, due with 4th session (only for students performing in the spring recital and only for performing classes)

The four non-refundable session payments will be posted to your account as follows:

- 1st session – due at the time of registration
- 2nd session – October 15, 2024
- 3rd session – January 1, 2025
- 4th session – March 15, 2025

There will be a \$25.00 late fee for payments not received after two weeks from the due date.

If your student chooses not to participate in the annual spring recital, please inform the office by October 1, 2024. Otherwise, you will be charged for the costume deposit and balance.

Policies

Upon registration online, all families are required to sign a waiver agreeing to all policies, releasing Preston Center Dance from liability for injuries or losses, and allowing the occasional publishing of marketing materials featuring our students.

If you do not register online, please visit our office to sign the waiver before your student attends their first class. **Our enrollment waiver must be signed before a student attends any classes.**

Payments

Our tuition and fees are non-refundable. The only exception is if we are unable to accommodate your class choices due to schedule changes, in which case your first payment will be refunded in full.

No refunds will be given if you are dropping a class and do not inform us in writing before the next session payment is due. Please inform the school in writing before the payment is due if your student is dropping. We will continue to charge your account and the student will continue to be enrolled in the class until we have written notice on file in our office. An email is acceptable.

There will be a \$25.00 late fee for payments not received after two weeks from the due date.

Costumes will be distributed at the end of April. If any tuition or fees are unpaid, your student's costumes will not be sent home.

Account Information

Statements will be emailed to you before tuition and fees are posted to your account.

We must have a valid email address on file for correspondence from Preston Center Dance. Please consider adding **prestoncenterdance@att.net** to your address book to avoid important notices and statements going to your spam or junk folder.

We accept MasterCard, Visa, checks, and cash. You are welcome to place a credit or debit card on file for automatic payments (autopay), in which case we will automatically charge the card on file on the due dates. If you select this option, you will still receive your account statement prior to payment as a courtesy to remind you that your account will be charged. **New accounts are not on autopay by default. Please contact the studio if you are interested in autopay.**

Studio Conduct

Please alert the studio as soon as possible if there is to be an extended series of absences. We do offer the opportunity to make up missed classes.

If your child or their sibling is under 8 years of age, please have them sit with an adult in the lobby until their class begins. **Running, gymnastics, standing on the windowsill, and other disorderly conduct will not be tolerated.** This rule respects the safety of all students and the level of noise and comfort in our lobby.

Students are expected to be on time for class and promptly picked up afterwards. While waiting to be picked up after class, students should remain in the studio lobby. Do not wait outside. If you are unexpectedly detained for more than a few minutes, please call the office to alert us of this situation. If a younger student (3-6 years) is to be picked up by other than a parent or guardian, please let the office know and we will note it on your account. Teachers of the youngest students will take students to and from class from the lobby. If you are late, they will inform the office and the office will call you.

Important PCD Dates

The first day of classes is August 19, 2024.

Recital rehearsals and performances are May 7-10, 2025.

Holidays (PCD Closed):

Labor Day – September 2, 2024

Thanksgiving – November 25-30, 2024

Winter Break – December 15, 2024 – January 5, 2025

Spring Break – March 10-16, 2025

We will be open for all other school and government holidays.